

PUBLICATION GUIDELINES

Submission DEADLINES:

- ✓ **DECEMBER 30** for MARCH PRINT
- ✓ **MARCH 31** for JUNE PRINT
- ✓ **JUNE 30** for SEPTEMBER PRINT
- ✓ **SEPTEMBER 30** for DECEMBER PRINT

Articles not received in correct format (see below) by the deadline dates will NOT be printed in that issue. **NO EXCEPTIONS!**

DO's AND DON'Ts:

- ✓ FILE: Microsoft Word document
- ✓ FONT: Times New Roman, size 12, single spaced
- ✓ WORD LIMIT: 500 words maximum
- ✓ IMAGES: JPEG format
- ✓ **ATTACH:** Word Doc and Images in one email
- ✗ Insert/type the article in body of email
- ✗ Insert/embed images in body of email

NJSNA's quarterly journal is both mailed* and emailed.

*Limited articles published in the printed journal, but all accepted articles published in the online journal.

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