

**New Jersey State Nurses Association
2017 STATE BALLOT**

1. VICE PRESIDENT

(Vote for ONE – Term 2 years)

- 1.
- 2.
- 3. Write In _____

2. SECRETARY

(VOTE for ONE – Term 2 years)

- 4.
- 5.
- 6. Write In _____

3. COMMITTEE ON NOMINATIONS

(VOTE for FOUR – Term 2 years)

- 1.
- 2.
- 3.
- 4.
- 5. Write In _____

7. CONGRESS ON POLICY/PRACTICE

Terms 3 years

A. Member-at-Large (VOTE for TWO)

- 1. Kathryn Fleming (R5)
- 2.
- 3.
- 4. Write In _____

ARTICLE VI OFFICERS

Section 1. OFFICERS

The Officers of the Association shall be: President; President-Elect; Vice President; Secretary; and Treasurer

Section 2. TERMS OF OFFICE

- a. The President shall serve a term of two years and may not serve consecutive terms except in the event a President-Elect fills a vacancy in the office of President.
- b. The President-Elect shall be elected for a term of two years in the even numbered years and automatically becomes President.
- c. The Vice President shall be elected for a term of two years in the odd numbered years and shall serve no more than two consecutive terms.**
- d. The Secretary shall be elected for a term of two years in the odd numbered years and shall serve no more than two consecutive terms.**
- e. The Treasurer shall be elected for a term of two years in even numbered years and shall serve no more than two consecutive terms.

Section 5. DUTIES AND RESPONSIBILITIES

- a. The Officers of this Association shall perform the duties prescribed by these bylaws and such other duties as may be required by the Association or by its NJSNA BOD.
- b. All Officers upon expiration of their respective terms of office shall forthwith surrender all property in their possession pertaining to their office to state headquarters.
- c. The President shall:
 1. Serve as Chairperson of the NJSNA BOD and Executive Committee.
 2. Appoint standing and special committees with the approval of the NJSNA BOD.
 3. Serve as ex-officio member of all committees, except the Committee on Nominations.
 4. Serve with the Chief Executive Officer as representative of this Association at meetings of the ANA Leadership Council. In case of inability of either to attend, the President may appoint alternates.
 5. Serve as an elected representative to the ANA Membership Assembly.
 6. Preside at all meetings of the Association and conduct them by a formal order of business.
 7. Deliver an annual address.
 8. Notify all Officers, Directors and committees of their election or appointment
 9. Perform all other duties of the office.
- d. The **President-Elect** shall:
 1. Serve as an elected representative to the ANA Membership Assembly.
 2. Assume all duties of the President in the President's absence.
 3. Assume such duties as assigned to them by the President or the NJSNA BOD of this Association.
- e. The Vice President shall:**
 - 1. Assume all duties of the President-Elect in the President-Elect's absence including serving as Alternate Representative to the ANA Membership Assembly only if personally elected.**
 - 2. Act as chairperson for any Task Force appointed by the President to advise the Board on new policies regarding membership and communication.**
 - 3. Act as chairperson for the Membership Committee and the Awards Committee.**
- f. The Secretary shall:**
 - 1. Keep the minutes of the Executive Committee and NJSNA BOD.**
 - 2. Preserve all papers, letters and transactions of the Association.**
 - 3. Submit a report to the NJSNA members at each annual convention.**
 - 4. Submit to the ANA Committee on Bylaws for review for harmony and conformity any NJSNA proposed amendments at least 60 days, and preferably 90 days, before the date that NJSNA members must be notified of the intent to amend the current NJSNA Bylaws. Send**

to the ANA headquarters within one month after final adoption, complete and up-to-date copies of all amendments to the bylaws of NJSNA; and copies of each new addition to the Articles of Incorporation.

5. Present to the NJSNA BOD all applications from Regions for recognition as part of NJSNA.

6. Serve as Alternate Representative to the ANA Membership Assembly only if personally elected.

g. The Treasurer shall:

1. Receive and have charge of all funds of the Association.
2. Report to the NJSNA BOD the financial standing of the Association whenever requested to do so and make a full report to the Association at each annual meeting.
3. The treasurer will meet with the NJSNA Staff responsible for financial management of NJSNA to review the financial statements and audits.
4. Serve as Chair of the Joint Finance Committee.

Serve as Alternate Representative to the ANA Membership Assembly only if personally elected.

ARTICLE X NOMINATIONS AND ELECTIONS

Section 1. COMMITTEE ON NOMINATIONS

The Committee on Nominations shall consist of seven persons elected as follows:

- a. Three members are to be elected for two years in the odd numbered years. The member receiving the highest number of votes shall be Chairperson-Elect for the first year and the Chairperson for the second year of the term.
- b. Four members are to be elected for two years in the even numbered years. The member receiving the highest number of votes shall be the Chairperson-Elect for the first year and the Chairperson for the second year of the term.
- c. All members of the Committee on Nominations must be dual members of both NJSNA and ANA.

Section 2. NOMINATIONS

- a. Any member of this Association may submit names of a candidate for office, if the person is a member in good standing as previously defined in these bylaws and is qualified and willing to serve, except only dual members of both NJSNA and ANA can nominate individuals as candidates for the NJSNA President and President-Elect or any other officer that might represent NJSNA at the ANA Membership Assembly and the candidates for the Committee on Nominations.
- b. The Committee on Nominations shall prepare a slate consisting of at least two nominees for each office to be filled.
- c. The Nominations Committee shall publish the slate in the *New Jersey Nurse* or on the web site before the election period.
- d. The biography of each nominee shall be included with the ballot.
- e. If the name of a member of the Committee on Nominations is submitted as a suggested candidate for the ballot of this Association with the permission of that member, said member shall resign from the committee.

ARTICLE XII

CONGRESS ON POLICY AND PRACTICE

Section 1. PURPOSE

There shall be a Congress on Policy and Practice to promote and perform the comprehensive, integrated analysis of various issues affecting professional nursing practice. Findings and recommendations will be presented to the NJSNA BOD to assist in guiding the organization.

Section 2. FUNCTIONS

- a. Monitor trends in health care delivery and assess their impact on the nursing work force and existing resources.
- b. Evaluate proposed federal and state legislation and regulations that may have an impact on nursing policy, practice, education and research.
- c. Advise the NJSNA BOD on legislative and regulatory matters.
- d. Plan and promote educational programs that address health care policy, practice, regulation and legislation.
- e. Evaluate and recommend action on issues related to human rights.
- f. Promote ethical practice within the guidelines of the ANA Code of Ethics for Nurses.
- g. Advise the NJSNA BOD on the ethical and legal aspects of nursing policy, practice, education and research.
- h. Monitor scientific and educational developments with implications for nursing policy, practice, education and research; recommend appropriate action to the NJSNA BOD.
- i. Promote the universal acceptance and utilization of nursing standards for all policy, practice, education and research applications within the profession of nursing.
- j. Consult with the NJSNA BOD Executive Committee regarding disciplinary actions as defined in Article III Section 6.
- k. Assume other responsibilities as shall be assigned by the NJSNA BOD.

Section 3. ACCOUNTABILITY

The Congress on Policy and Practice shall report and be accountable to the NJSNA BODs of this association, and shall act in accordance with all policies and bylaws of the Association.

Section 4. COMPOSITION

- a. The Congress of Policy and Practice shall consist of fifteen (15) members:
 1. six (6) regional congress representatives,
 2. six (6) members-at-large, at least one of whom shall be a staff nurse, as elected by the membership of NJSNA, and
 3. three (3) additional members, recommended by the chair and appointed by the members of the Congress, who may be active members of various NJSNA forums, or who may have expertise in one or more of the following areas: Administration, Staff Nursing, Nursing Education, Nursing Research, or Advanced Practice.
- b. The six (6) members-at-large shall be elected to three-year terms, with two of these positions filled each year. The three (3) appointed members shall serve upon the recommendation of the Congress on Policy and Practice for three-year terms. No member may serve more than two consecutive terms. Any appointed position vacated before the end of the term shall be filled through an appointment by the members of the Congress. Any elected position vacated before the end of the term shall be filled according to existing NJSNA policy.
- c. The members of the Congress on Policy and Practice shall, at the regular organizational meeting, elect the Chairperson and Vice Chairperson of the Congress each for a two-year term; no chairperson or vice-chairperson shall serve more than two consecutive terms. The chairperson shall occupy a seat

on the NJSNA BOD in accordance with existing NJSNA policy. In the event the chairperson is unable to attend a NJSNA BOD meeting, the Vice-Chairperson shall attend and represent the Congress with full voice and vote. In addition, the Vice-Chairperson will attend all INPAC meetings and represent the Congress with full voice and vote.

- d. Congress on Policy and Practice (COPP) members must have meaningful participation in COPP and the absence of a member from two consecutive meetings shall be referred to the NJSNA BOD for review and action by the Congress chair.



Nomination & Consent to Serve Form

If you wish to run for office, please fill out this form and return it to the NJSNA office.

Please print or type. All fields are required:

Name: _____ NJSNA Member No.: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Email: _____

I want my name placed on the ballot for _____

Area of Practice: _____

Education (Please check those levels you have completed and indicate degree):

Diploma Associate Degree Baccalaureate (Specify BSN/BA)

Master's (Specify MSN/MS/MA) Doctorate (Specify PhD/EdD/DNP)

Certification (Specify) _____ Area of Certification: _____

Current offices you hold in NJSNA or ANA (State/Region/National):

I am currently a member of NJSNA Region: _____

If elected to the above office, I promise to serve NJSNA to the best of my ability in the promotion of the platform adopted by the NJSNA membership in the best interest of nurses and nursing in New Jersey.

Signature: _____ Date: _____

Please submit this form plus 1) A description (200 words or less) about why you are interested in serving and what qualifies you for the office; 2) A copy of your curriculum vitae or resume; and, 3) Photograph in jpg format.

Return to:
NJSNA Nominating Committee
c/o Sandy Kerr
1479 Pennington Road
Trenton, New Jersey 08618

Members interested in running or would like to submit a nominee for any of these offices must complete and return the **Consent to Serve** form to the attention of the NJSNA Nominating Committee. **Nominations will be accepted at NJSNA/IFN Convention October 11 and 12 at the NJSNA Business Meetings.**

NAME: _____

POSITION STATEMENT (Place cursor in box and type statement)